

6 January 2014

Hello Oxford Ballet Association families and supporters,

In order for Oxford Ballet Association to receive donations from your Kroger purchases, you must re-activate your Kroger Community Rewards account each year. Thank you so much for your support in 2013. We received \$525 in contributions from Kroger during 9 months in 2013 and currently have 12 households enrolled.

Please pass this message on to your friends and family who are already enrolled and encourage others to support the Oxford Ballet Association by registering their Kroger cards.

Below are instructions both for **re-registering** and for **initially registering** your Kroger Plus account with the Kroger Community Rewards Program. Please remember that you must swipe your registered Kroger Plus card (or use the phone number associated with your card) at checkout for each purchase to count.

Re-register for the Kroger Community Rewards Program

- Go to www.krogercommunityrewards.com
- Select 'Sign-In'
- Enter your email and password then select 'Sign-In'
- Select 'My Account then select 'Accounting Settings' from drop down menu
- Click 'edit' under Community Rewards (bottom right). If prompted, enter personal information.
- Under 'Find Your Organization Enter the NPO **81383** or **Oxford Ballet Association**
- Under "Select Your Organization: Select next to your organization
- Then Select 'select changes'.

If you have any problems or questions, please email Susie Adams at sbadams29@gmail.com or call me at [662-234-3064](tel:662-234-3064) evenings or 662-701-2548 during working hours.

Initially register for the Kroger Community Rewards Program

- Register online at krogercommunityrewards.com
- Have your Kroger Plus card number handy. If you do not have a Kroger Plus card, you may get one at the customer service desk at any Kroger. *If you use your phone number at the register, call [800-576-4377](tel:800-576-4377) and select option 4 to get your Kroger Plus card number.*
- Click on Sign In/Register
- Most participants are new online customers, so they must click on SIGN UP TODAY in the 'New Customer?' box.
- Sign up for a Kroger Rewards Account by entering zip code, clicking on favorite store, entering your email address, creating a password, and agreeing to the terms and conditions
- You will then get a message to check your email inbox
- Click on the link within the body of the email.

- Click on My Account and use your email address and password to proceed to the next step.
- Click on Edit Kroger Community Rewards information and input your Kroger Plus card number.
- Update or confirm your information.
- Enter NPO number (81383) or name of Organization (Oxford Ballet Association), select organization from list and click on confirm.
- To verify you are enrolled correctly, you will see your organization's name on the right side of your information page.
- You must swipe your registered Kroger Plus card or use the phone number that is related to your account when shopping for each purchase to count. Some purchases are excluded.

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